

Minutes of the Meeting of the Board of Education, Unified School District No. 466, 704 S. College Street, Scott City, Kansas, Monday, July 6, 2015, 7:00 PM.

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The Board of Education of Unified School District No. 466 met in regular session on Monday, July 6, 2015, at 7:00 p.m. in the Administration Building Board Meeting Room, 704 S. College Street, Scott City, KS, with the following members present:

Mark Davis, Eric Erven, Christine Cupp, Lynnette Robinson, Leann Wiechman, Chris Price and Ben Taylor.

Others present were Jamie Rumford, Superintendent; David Dirks, Rod Haxton, Scott County Record Editor, Terry Clark, Chad Currier and Susan Carter, board clerk.

President Mark Davis called the meeting to order. The pledge of allegiance was recited.

Motion to Approve the Agenda

Eric Erven made a motion to adopt the agenda amended to add to Section 9. Board Matters, Item H. IPAD Purchases. Christine Cupp seconded the motion and it passed unanimously.

HPEC Report

Eric Erven gave a report on the latest HPEC Meeting he attended. HPEC Final budget has been approved with no increases. Four new HPEC teachers were hired. Steps and movement for the HPEC teachers were approved with \$500 being added to the base – an increase of 1.5%. The next meeting will be July 16th. Mr. Erven requested to be the USD #466 representative again to the HPEC Board for the 2015-16 school year.

NWKTC Report

Mark Davis attended the latest meeting of the NWKTC. The technical college has record enrollment for the new school year. The college is working to get the students involved so that they will attend two years versus one year.

Administrative Reports

Superintendent Rumford reported that the All School Reunion was a huge success. Mr. Rumford received lots of compliments on the facilities by those in attendance. Mr. Rumford has also received feedback from staff on the stipends that were mailed last week and are very appreciated of the board's generosity. Superintendent Rumford also reported on the stadium repairs, roof repairs, block grants, and Shallow Water surplus.

Organization of the Board of Education

President

Lynnette Robinson made a motion to nominate Chris Price to serve as president. Eric Erven seconded the motion. The motion passed with 6 votes. (Chris Price abstaining).

President Chris Price presided over the meeting at this time.

Vice-President

Lynnette Robinson made a motion to nominate Ben Taylor to serve as vice president. Mark Davis seconded the motion. The motion passed with 6 votes. (Ben Taylor abstaining).

HPEC Representative

Chris Price made a motion to appoint Eric Erven, as USD #466 Representative to the High Plains Educational Cooperative Board, Leann Wiechman first alternate, and Christine Cupp, second alternate to the High Plains Educational Cooperative Board of Directors. Ben Taylor seconded the motion and it carried unanimously.

NWKTC Board of Directors

Chris Price moved to re-appoint Mark Davis as the USD #466 Representative to the Northwest Tech Board of Directors. Lynnette Robinson seconded the motion. Motion carried unanimously.

KASB Governmental Relations Network

Mark Davis made a motion to re-appoint Eric Erven as the USD #466 Representative to the KASB Governmental Relations Network and Lynnette Robinson as the alternate. Lynnette Robinson seconded the motion and it was approved unanimously.

Official Newspaper

Lynnette Robinson made a motion to designate the Scott County Record as the official newspaper for USD #466. Christine Cupp seconded the motion and it passed unanimously.

Board Member Christine Cupp left the meeting at this time

Financials

Superintendent Rumford reviewed the list of warrants and transfers to close out the year. These bills and transfers were approved at the June 29th meeting to be paid as they came in to close out the 2014-15 school year. The bills paid were check numbers 32389-32432 in the amount of \$411,706.61 and transfers to various funds from the General and Supplemental General Funds in the amount of \$349,902.45.

Consent Agenda

Eric Erven made a motion to pull Items J;GG; and HH and to approve Items A-FF excluding J. Mark Davis seconded the motion and it passed unanimously.

Consent Agenda Items approved were;

- A. Approval of Previous Minutes of June 15, 2015 regular meeting and June 29, 2015 special meeting.
- B. Designate Susan Carter as Board Clerk
- C. Designate Deneen Wolfe as District Treasurer & Health Insurance Group Leader
- D. Designate Principals as Attendance & Truancy Officers for attendance centers
- E. Designate Susan Carter as USD #466 KPERs Representative and Deneen Wolfe as additional signer
- F. Designate Firm of Wallace, Brantley, Shirley as Board Attorney, Keen Brantley as representative
- G. Authorize disbursement, to the recreation commission, upon receipt of tax monies collected, for the Joint City/School District Recreation Commission
- H. Resolution to declare a 1,116 hour school year with the Kansas State Board of Education
- I. Annual Waiver of Requirements for Generally Accepted Accounting Principals.
- J. Authorization of a Blanket Fidelity Bond for \$10,000.00 and Treasurer's Bond for \$50,000.00 – **PULLED FROM CONSENT**
- K. Establish Petty Cash Limits for administration and attendance center offices
Administrative Center/Board Office-\$500
High School: General: \$750 Gate: \$1,500 Officials: \$1,500
Middle School: General: \$1,500
Elementary School: General: \$100
- L. Adopt early payment request policy in accordance with K.S.A. 12-105(b)
- M. Authorize disposal of records in storage as per K.S.A. 72-5369
- N. Adopt resolutions to authorize building administrators to account for gate receipts as authorized by HB 2802 of the 1994 legislature (APPENDIX C)
- O. Authorize the state adopted rate of mileage for employee use of a personal Vehicle. (currently 57.5 cents per mile)
- P. Designate the superintendent of schools as compliance officer for federal Anti-discrimination laws including Title VI, Title VII, Title IX, and Section 504 (ADA)
- Q. Authorize reimbursement to coaches and activity sponsors, upon return, for approved expenses related to school-sponsored activities

- R. Appoint the superintendent as USD #466 Quality Performance Accreditation contact
- S. Appoint the superintendent as the Freedom of Information Officer and the board clerk as the records custodian for all requests
- T. Authorize USD #466 participation in the Medicaid School District Administrative Claiming Program
- U. Designate Scott City, Kansas, banks as depositories for 2015-16
- V. Rescind the district policy statements and actions and re-adopt the current policies
- W. Designate Superintendent as the Homeless Liaison for the Food Service Program
- X. Adopt Resolution to Appoint American Fidelity Assurance Company. to administer the IRS Section 125 Cafeteria Fringe Benefit Plan for USD 466
- Y. Appoint Kathy Eaton as Determining Official, Carol Latham as Confirming Official and the Superintendent as the Authorized Representative and Hearing Officer for the Food Service Program
- Z. Appoint Marilyn Lippelmann as Deputy Board Clerk
- AA. School Fees
- BB. Designate Snow Days for 2015-16 (February 15, 2016 and May 19, 2016)
- CC. Approve SWPRSC Membership and Contracted Services
- DD. Approve KASB Membership for the 2015-16 school year.
- EE. Approve KASB Legal Assistance Fund Service for the 2015-16 School Year.
- FF. Approve Parents as Teachers Program for 2015-16
- GG. Approve Home Rule Resolution – **PULLED FROM CONSENT**
- HH. Approve Superintendent's Spending Authority to \$20,000 – **PULLED FROM CONSENT**

Consideration of Pulled Items from Consent Agenda

Item J. Authorization of Blanket Fidelity Bond for \$10,000 and Treasurer's Bond For \$50,000.
Superintendent Rumford explained to the board that he was requesting to set the Treasurer's Bond for \$50,000 from \$100,000.

Item GG. Approve the Home Rule Resolution

Superintendent Rumford pointed out that this was a new resolution that KASB recommends all districts have in place for covering issues not covered by local or federal law.

Item HH. Approve Superintendent's Spending Authority to \$20,000.

Superintendent Rumford explained that last year his spending authority was lowered to \$10,000 and was requesting to increase this back to \$20,000 which is suggested to be set at by the State. Mr. Rumford will continue to inform the board of purchases over \$10,000.

Eric Erven made a motion to approve Items J, GG and HH pulled from the consent. Leann Wiechman seconded the motion and it passed unanimously.

Select Negotiating Team Members for 2015-16

Ben Taylor made a motion that Leanne Wiechman and Christine Cupp be re-appointed to represent the board for negotiations. Lynnette Robinson seconded the motion and it passed unanimously.

Approve Classified Handbook

Lynnette Robinson made a motion to approve the Classified Handbook as presented. Mark Davis seconded the motion and it passed unanimously.

Approve June KASB Policy Updates

The June KASB Policy updates were discussed. Policy EDAA (School Vehicles) was discussed in length. Mark Davis made a motion to approve the KASB Policies as presented with additional stipulations added to Policy EDAA (School Vehicles) in terms of allowed drivers, paid gas and records being kept by the Transportation Director on summertime vehicle usage along with evaluating the wear and tear on district vehicles to see if mileage expense is necessary in the future. Lynnette Robinson seconded the motion and it passed unanimously.

Board Member Christine Cupp came back to the meeting at this time.

Approve Building Controls and Services Contract

Chad Currier and Terry Clark, BCS Representatives, reviewed the Performance Solutions Contract. The agreement documents made of Scope of Work Schedule; Energy Management and Measurement Schedule; Services Schedule and Cash Payment Schedules were studied and discussed in length. Total project cost will be \$347,895.00 with an annual guaranteed savings of \$38,105 in one year for a total of \$436,809 over a 10 year term. Mark Davis made a motion to approve the BCS Contract with stipulation that payment not exceed the current payment or 3% interest rate currently being paid. Eric Erven seconded the motion and it carried unanimously.

Approve SCORE Handbook Changes

Ben Taylor made a motion to approve the SCORE Handbook changes. Leann Wiechman seconded the motion and it passed unanimously.

Approve Mitigation Plan

Superintendent Rumford presented a Resolution adopting the Southwest Kansas Region C Multi-Hazard, Multi-Jurisdictional Hazard Mitigation Plan which makes the district eligible for FEMA support in case of major disasters. Eric Erven made a motion to approve the plan as presented. Christine Cupp seconded the motion and it passed unanimously.

Approve Shallow Water Surplus

Mark Davis made a motion to approve un-needed items in storage at Shallow Water as surplus and dispose of them as the district sees fit. Christine Cupp seconded the motion and it carried unanimously.

Approval of IPAD Purchases

Superintendent Rumford presented a purchase order request to be approved totaling \$58,123 for the purchase of IPAD's for the 7th and 9th graders. Christine Cupp made a motion to approve the purchase of these IPAD's. Leann Wiechman seconded the motion and it passed unanimously.

The board took a five minute break at 9:01 p.m.

Executive Session – Non-elected Personnel

Ben Taylor made a motion at 9:06 p.m. that the board, including Superintendent Rumford, go into executive session for twenty minutes, for the purpose of discussing matters relating to non-elected personnel. The session is necessary due to the reference to personally identifiable subject matter. The meeting shall resume in open session at 9:26 p.m. Lynnette Robinson seconded the motion and it carried unanimously.

The meeting resumed in open session at 9:26 p.m. with the same members and other parties present.

Chris Price made a motion at 9:26 p.m. that the board, including Superintendent Rumford, go into executive session for ten minutes, for the purpose of discussing matters relating to non-elected personnel. The session is necessary due to the reference to personally identifiable subject matter. The meeting shall resume in open session at 9:36 p.m. Ben Taylor seconded the motion and it carried unanimously.

The meeting resumed in open session at 9:36 p.m. with the same members and other parties present.

Chris Price made a motion at 9:36 p.m. that the board, including Superintendent Rumford, go into executive session for ten minutes, for the purpose of discussing matters relating to non-elected personnel. The session is necessary due to the reference to personally identifiable subject matter. The meeting shall resume in open session at 9:46 p.m. Ben Taylor seconded the motion and it carried unanimously.

The meeting resumed in open session at 9:46 p.m. with the same members and other parties present.

Resignations/Hires

Christine Cupp made a motion to hire Lauren Robinson as a SCES 4th Grade Teacher and Florentina Horn as a SCES Custodian. Leann Wiechman seconded the motion and it passed on a 6-1 vote. (Lynnette Robinson abstaining).

Approve the 2015-16 Classified Listing

Mark Davis made a motion to approve the 2015-16 Classified Listing as presented. Eric Erven seconded the motion and it passed unanimously.

Approve the Supplemental Listings for the 2015-16 School Year

Ben Taylor made a motion to approve the SCES Supplemental Listing, SCMS Supplemental Listing and the SCHS Supplemental Listing with the removal of Sam Peterman as FFA Sponsor and Concessions. Leann Wiechman seconded the motion and it carried unanimously.

Executive Session – Employer-Employee Negotiations

Ben Taylor made a motion at 9:50 p.m. that the board, including Superintendent Rumford, go into executive session for 15 minutes to discuss matters relating to employer-employee negotiations. The session is necessary due to the sensitive nature of the subject matter. The meeting will reconvene in open session at 10:05 p.m. Christine Cupp seconded the motion and it carried unanimously.

The meeting resumed in open session at 10:05 p.m. with the same members and other parties present.

Ben Taylor made a motion at 10:05 p.m. that the board, including Superintendent Rumford, go into executive session for to discuss matters relating to employer-employee negotiations. The session is necessary due to the sensitive nature of the subject matter. The meeting will reconvene in open session at 10:20 p.m. Christine Cupp seconded the motion and it carried unanimously.

The meeting resumed in open session at 10:20 p.m. with the same members and other parties present. No action was taken.

Adjournment

Ben Taylor made a motion at 10:20 p.m. to adjourn. Christine Cupp seconded the motion and it carried unanimously.

BOE APPROVED 7-27-15