

USD 466
S.C.O.R.E
After School Program

Parent/Student Handbook
2016-2017

Mission Statement

Our school ...

Prepares all students for their future.

S.C.O.R.E. program will provide a positive and safe environment for students to participate in homework groups, academic enrichment, enrichment activities, and physical activities.

Daily Schedule

3:20-3:40	Check-In/Snack
3:40-4:00	Recess
4:00-4:40	Homework/Academic/Enrichment
4:40-5:00	Physical Activity/Enrichment
5:00-5:20	Physical Activity/Enrichment

Student Responsibility

1. Attend and participate in all activities to the best of their ability.
2. Respect the staff and other students involved with the S.C.O.R.E program.
3. Listen and follow all directions

Parent Responsibility

1. Work with my child to make him/her the best that they can be.
2. Notify one of the coordinators if there is a problem.
3. Make sure students are picked up by 5:20 pm each evening. If they are not picked up by 5:20 there will be additional charges for the day.(For every 5 minutes after 5:20 a child is still here you will be billed \$5.)
4. Adhere to the terms of the discipline policy as stated in the handbook.
5. Check and make sure my child's homework is signed.
6. To clarify the billing policy, students that have a bill that is **past due** 45 days will not be able to attend the

programs until the bill is paid in full. Also, students that have an outstanding bill at the end of the school year will not be able to attend S.C.O.R.E. the following school year. (This includes after school art, sewing, or clinics put on by the after school program.)

7. It is parent's responsibility to make sure their student gets from the classroom to the after school program. The S.C.O.R.E. program is not responsible for students that do not check into the program.

Program Responsibility

1. Provide a positive and safe environment for students.
2. Provide homework help.
3. Serve appropriate snacks.
4. Provide academic enrichment activities that help support the school curriculum.
5. Provide a physical activity to help encourage healthy life styles for our students.
6. To use community resources and volunteers to increase knowledge of our community and surroundings to our students.

S.C.O.R.E will not be in session when

1. There is early dismissal due to weather.
2. Early dismissal due to school calendar events.
3. Vacation days set by the school calendar.
4. School is closed due to weather.

Rules

1. Follow directions
2. Respect others and property
3. Share and work together

Discipline Procedures:

1. S.C.O.R.E. Staff will talk with the students about the behavior.

2. Age appropriate time out. Boys town model will also be used with students.
3. Depending on the behavior there could be other consequences. Examples: not participating in a fun activity or having to the call or tell the parent what happened when they arrive.

If behaviors do not improve or a more severe behavior happens then:

4. An incident report will be filled out and the coordinator will talk with the parent.
5. One or both of the coordinators will conference with the parent a second time.
6. Suspension from the program for 2-5 days depending on the situation.

Continued behavior problems can result in the student no longer being able to participate in the program.

In the event that it should be necessary to implement a procedure of suspension or expulsion of a student, we will follow guidelines as specified by the state statute.

S.C.O.R.E. students and staff are to adhere to all policies and procedure in the SCES Handbook as well as the S.C.O.R.E. Handbook.

S.C.O.R.E. Fee System

Students that check-in at 3:20 will be charged the daily rate of :

\$1 per day/Free Lunch

\$2 per day/Reduced Pay Lunch

\$4 per day/Full Pay Lunch

