

SCOTT COMMUNITY HIGH SCHOOL

HOME OF THE BEAVERS



ATHLETICS HANDBOOK

2023-2024

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SCHS ACTIVITY HANDBOOK

INTRODUCTION

The following handbook is the creation of the coaches and sponsors at Scott Community High School during the school year 1987-1988. It has been amended and updated regularly. The handbook is to serve as a guideline for rules and regulations reflecting mandates from the Kansas State Activities Association and policies and practices of the SCHS activities staff. The handbook is designed to accompany the policies of the SCHS Student Handbook and the U.S.D. #466 Board of Education Policy Handbook.

The areas taken from the KSHSAA Handbook are those items, which usually generate the most questions. The complete handbook is available in the Activities Office.

As much as possible, a consensus directed the various local rules and regulations. Due to the variety of activities and athletics covered, however, not all rules and regulations could be covered with blanket guidelines. Regardless of similarities, some of the rules and regulations remain subjective in nature and remain the “coach’s discretion.”

Compliance with the handbook’s guidelines is a must if SCHS is to continue with the development of outstanding young student/athletes. Only by means of outstanding leadership by SCHS’s coaches and sponsors can such development occur. This handbook is to accompany each coach’s individual handbook. While style may change from year to year and coach to coach, this handbook shall serve as the basis of the SCHS policies.

SCHS ACTIVITIES PURPOSE

Reports from the Kansas State High School Activities Association, substantiated by past national surveys, reveal that students participating in high school activities have higher academic averages and far better attendance records than those who do not participate. Of the students who dropout of high school, 94 percent have not been involved in any school activities such as athletics, music, speech, drama, student council, etc. Along with high academic averages obtained by a participating student, ACT and SAT studies have shown the best predictor of success in later life is previous participation in high school activities.

The major purpose of high school activities in U.S.D. #466 is to provide an extension of the student’s education and a wholesome avenue to extend energies and talents in other than formal classroom settings. Cooperation, dedication, leadership, and other personal values are gained by students being involved in school activities. Activities and academics are equal partners in education.

PURPOSE OF ACTIVITY HANDBOOK

The purpose of this activities handbook is an effort to coordinate, organize, and communicate the purpose of activities and duties to personnel and the community which the U.S.D. #466 serves. Periodically, the handbook shall be reviewed by the staff and administration to assure that set procedures and duties are being followed. Coaches and sponsors have the responsibility to convey the policies and philosophies, which are discussed in this handbook to their charges.

U.S.D. #466 ACTIVITIES DEFINITION

Extra-curricular activities are those activities for which a student receives no letter grade

evaluation. These activities typically occur outside the set classroom day. District extra-curricular activities are meant to provide opportunities to individuals and groups of individuals to develop specific skills, to provide enrichment, and to aid in personal growth in areas beyond the classroom. The ultimate goal is to extend, enhance, intensify, and motivate students to achieve in the core academic curriculum.

SC Athletic Vision Statement:

To facilitate an atmosphere and experience where growth through competition, discipline, leadership, teamwork, and overcoming adversity creates students who can succeed in all areas of life.

GOALS FOR U.S.D. #466 ACTIVITIES

- Enhance the development of a positive self-image in every student.
- Enhance student pride and identification with friends, school, and community.
- Encourage the growth of good citizenship and respect for the property of others.
- Encourage students to expand their spheres of influence, experiences and social awareness.
- Increase student experiences in meeting challenges and coping with success and failure.
- Provide the opportunity for students to experience social phenomena such as public performance, cooperation, competition, teamwork, and/or interaction with fellow students and adults.
- Increase student morale and motivation for achievement and skills development including academic, physical, and social.
- Enhance and expand the learning experiences of the classroom.
- Encourage each student to participate in at least one co-curricular activity.

Behavior Expectations for Parents and Patrons on District Property

Per district policy KGC-Bullying by Parents, KGD-Disruptive Acts at School or School Activities, and KGDA-Public Conduct on School Property, a climate of respect is expected for all adults visiting school facilities and property. The Board of Education and school administration have the authority to deny access to buildings, facilities, and grounds when parents or patrons are not respectful to staff, students or contracted workers, including game officials.

Parents or patrons denied access from district buildings, facilities and grounds are required to meet individually with the building principal or superintendent of schools about the prior incident before readmission is allowed. Denial of access may be up to one calendar year, depending upon the discretion of the board and administration. Appeals from any parent or patron can be made to the Board of Education.

KANSAS STATE HIGH SCHOOL ACTIVITIES ASSOCIATION

Scott Community High School and Scott City Middle School are members of the Kansas State High School Activities Association, which is headquartered in Topeka, Kansas. The KSHSAA governs

interscholastic activities for high schools and junior highs throughout the state and establishes rules and regulations to which each school must adhere. NO SCHOOL OFFICIAL, COACH, SPONSOR, OR STUDENT SHALL VIOLATE THESE RULES AND REGULATIONS. It is the coach's responsibility to keep current with the KSHSAA Handbook and manuals for the particular areas with which the coach is involved.

GREAT WEST ACTIVITIES CONFERENCE

Beginning in the school term 2010-11, SCHS entered the Great West Activities Conference (GWAC) with Cimarron, Colby, Goodland, Holcomb, Hugoton, and Ulysses.

PHYSICAL EXAMINATION-PARENTAL CONSENT

Students are not eligible to represent SCHS or to participate in interschool athletics, spirit or spirit competition groups until there is on file with the Activities Director a signed statement by a practicing physician or a registered physician's assistant certifying the student has passed on adequate physical examination and is physically fit to participate in inter school athletics or cheerleading. This statement also must be signed by a custodial parent or legal guardian, stating that the student may participate.

In the case a student does not have a parent or legal guardian, the signature of the Principal or Superintendent shall be required. Forms for married students shall be signed by both the student and his/her spouse with the statement that the student may participate.

The "Physical Examination Form" shall be completed and filed with the school prior to the first athletic practice session in which a student participates. NOTE: A student who practices without a physical on file in the Activities Director's office will be penalized one contest for each practice performed without a physical.

SUMMER MORATORIUM WEEK

Art. 5: The Executive Board shall establish a consecutive seven day period (including July 4) where there shall be no school related athletic activities. During this time, coaches (licensed teacher coaches and coach aides employed by member schools) shall be prohibited from engaging in any type of activity involving student athletes whether it be practice, training, weight lifting, conditioning, competition or travel. All member school athletic facilities will be closed during this period to school personnel and students grades 7-12. If member school athletic facilities also serve as non-school community recreation facilities, these facilities may remain open during the moratorium so long as no school teams are playing and no school coaches are coaching the teams/individuals. During this one-week dead period, students may attend camps or competitions but may not do so with their school coaches. This moratorium does not impact fine arts or spirit activities.

FALL ATHLETIC BUFFER WEEK

Art. 1: There shall be no athletic practice, offseason conditioning, informal basketball shooting, working out on wrestling mats, etc., in school-owned facilities during the Fall Athletic Buffer Week,

commencing on Monday of Standardized Calendar Week (SCW) #19, through Sunday, SCW #20. Athletic activities of this nature may not be held under the supervision of a school staff member in non-school facilities. This means a moratorium on all school-sponsored athletic activities during this week.

Gymnasiums shall not be open to the students during the Fall Athletic Buffer Week for the purpose of shooting baskets, working out with weights, etc., outside of school hours. Noon hour and physical education classes are considered part of the school day.

The Fall Athletic Buffer Week does not eliminate football practice for those senior high schools who qualify for football playoffs until such time their football season is over. The same applies to the gymnastics program.

EXCEPTION: Players, no more than three boys and three girls from each participating school's basketball team, will be allowed to participate in clinics designed to promote and improve basketball officiating prior to SCW #20.

The following restrictions will apply:

- a. The clinic must be approved by the Kansas State High School Activities Association
- b. Students may participate in only one such clinic per year

QUALIFICATIONS OF COACHES, SPONSORS, AND MUSIC DIRECTORS

Every person employed as a coach, athletic or speech, or music director for a member school of the KSHSAA in any interscholastic activity which falls under the jurisdiction of the KSHSAA must be certified to teach in compliance with standards established by the Kansas State Department of Education. If certain needs are proven, other steps can be taken for a coach.

STUDENT IN GOOD STANDING

Being involved in athletics and activities is strongly encouraged but is a privilege. Students who represent Scott Community High School through athletics and activities are held to a higher standard.

- To participate in any extra-curricular activity, the student must be a member in good standing of Scott Community High School. (Administration's discretion)
- A student who is under penalty of suspension or whose character or conduct brings discredit to the school or to the student is NOT in good standing.
- A student who is ineligible is NOT in good standing and not welcome to participate or attend extra-curricular activities.
- A student who uses or has in his/her possession any form of tobacco, illegal drugs, alcoholic beverages, etc., will be dealt with according to the U.S.D. #466 Board of Education Policy and is NOT in good standing.
- A student shall not be permitted to make up work after the close of the second semester, including summer school, for the purpose of becoming eligible. A "condition" or an "incomplete" shall count as failure.
- If the student competes under an assumed name, he/she shall be ineligible in all activities.

ENROLLMENT AND ATTENDANCE

A student shall have been regularly enrolled and in attendance at Scott Community High School not later than Monday of the fourth week of the semester in which he/she participates to be eligible.

A student who attends one class after enrolling is considered in attendance. If a student transfers to a new school, enrolls and attends one class, as indicated above, and then goes back to the former school, the student may not become eligible until after one calendar year.

If a student repeats subjects previously passed and is not enrolled in at least five new subjects, those not previously passed, of unit weight, or its equivalent, then that semester does not count as a semester of attendance under provisions of the Semester Requirements Rule and would not be considered a last semester of attendance. [Such a student is not eligible to represent a school in inter school activities during a repeat semester.]

Students, who must attend eighteen weeks to become eligible, shall not participate until after they have attended classes on Monday (or the first day of school) in the nineteenth week.

Special education students attending special education programs are to be eligible for any and all activities at either their home base or their attendance center as determined by the principals involved.

There are hardship exemptions in regard to the above regulations for illness, etc., which can be handled through the Activities Director's office and the KSHSAA.

SEMESTER REQUIREMENTS

A student shall not have more than eight semesters of possible eligibility in grades nine through twelve, regardless of whether the ninth grade is included in junior high or in senior high school.

NOTE: If a student does not participate or is ineligible due to transfer, scholarship, etc., the semester(s) during that period shall be counted toward the total number of semesters possible.

Attendance for fifteen days or participation in an inter school activity shall constitute a semester of attendance. The fifteen-day attendance rule applies only to those students who drop out of school altogether before attending fifteen days. It does not apply to students who transfer to another school and continue their attendance.

Students, who must attend a semester to gain eligibility, shall not participate in inter school activities until after they have attended classes on Monday (or the first day of school) in a new semester.

AGE REQUIREMENTS

Any student who reaches age nineteen on or before September 1 shall be ineligible for interscholastic activities. Any student who reaches nineteen after September 1 shall be eligible for the remainder of that school year.

TRANSFER

Transfers will be handled with various possibilities as they arise and according to the KSHSAA guidelines.

OUTSIDE COMPETITION

A student, who is a member of a school athletic, scholars bowl, or debate squad, may not participate as a member of an outside team or as an independent competitor in the same sport. A student, who is enrolled in school at the start of a season of sport, must be a member of the squad for the majority of the scheduled varsity contests, in order to be eligible for postseason competition.

A student becomes a member of a school squad when he/she first participates in a practice session. The student ceases to be a squad member after his/her last contest for the school in that sport or when the membership on a squad is terminated.

DUAL SPORT PARTICIPANTS

A student shall participate in multiple sports if they have a written consent form filled out and signed by both coaches and the student. Coaches will agree on how practices and competitions will be accomplished. The form can be picked up from the Activities Director.

CHANGE OF SPORT IN MID SEASON

A student shall be allowed to change sports mid-season if and only if competition has not yet begun. A student that chooses to change sports must have a written consent form filled out and signed by both athletic coaches and the student. The student will have a meeting with the Activities Director where they will discuss reasons for the change and present the signed form.

UNIFORM CHECK-IN

All uniforms, equipment, etc. from the previous sport or season must be turned in or paid for before participation in the next sport or activity will be allowed. Head coaches will be responsible for keeping track and reporting missing equipment and uniforms to the Activities Director immediately following the season.

INDIVIDUAL ACTIVITY AREAS

Sport specific rules and regulations can be found in the KSHSAA handbook or by using the link below:

<https://www.kshsaa.org/Publications/Handbook.pdf>

RULE 52 - CITIZENSHIP AND SPORTSMANSHIP - PHILOSOPHY

Activities are an important aspect of the total education process in the American schools. They provide an arena for participants to grow, to excel, to understand and to value the concepts of SPORTSMANSHIP and teamwork. They are an opportunity for coaches and school staff to teach and model SPORTSMANSHIP, to build school pride, and to increase student/community involvement; this ultimately translates into improved academic performance. Activities are also

an opportunity for the community to demonstrate its support for the participants and the school, and to model the concepts of SPORTSMANSHIP for our youth as respected representatives of society. Sportsmanship is good citizenship in action!

- Be courteous to all, participants, coaches, officials, staff, and fans.
- Know the rules, abide by and respect the official's decisions.
- Win with character and lose with dignity.
- Display appreciation for good performance regardless of the team.
- Exercise self-control and reflect positively upon yourself, team, and school. · Permit only positive sportsmanlike behavior to reflect on your school or its activities.

SCHS RULES AND REGULATIONS

The student must be a bona fide student in good standing. If he or she is on any kind of suspension, the individual cannot practice or participate.

PROBATION/INELIGIBILITY:

In the Student Handbook, see information concerning eligibility.

TOBACCO/DRUGS/ALCOHOL

The use of vapes, tobacco, alcohol, drugs and chemical substances will not be tolerated. The KSHSAA Handbook further defines this stand. The penalty is defined in the separate drug and alcohol policy that each student athlete is required to sign to participate in extracurricular activities.

APPROPRIATE DRESS:

Keeping in mind that our activities people are presenting SCHS at home and on trips; appropriate dress is emphasized and will fall in accordance with the Student Handbook. If found in violation of one or more of the above, the participant will be sent home to change their attire before competing and/or traveling to compete for SCHS.

ATTENDANCE

Students shall be eligible to participate or compete only if they are present all day at school the day that they are to participate or compete. Only pre-approved, with written confirmation, doctor/medical appointments will count as school attendance.

The participant must be in school the morning after a weekday event unless previously scheduled for a legitimate appointment. The participant is also to be in class on Monday mornings after week-end events unless under the same listed circumstance. Monday morning absences will be checked to see if a pattern has developed in regard to the participant's absences.

Students need to be in school by the beginning of 5th hour to practice unless cleared by the office for a doctor/medical appointment or other circumstance cleared by administration.

TRAVEL

Every student riding on district vehicles at any time during the course of the school year must have on a file a signed "Student School Activity Permit". While traveling on district trips, students are expected to act in a positive, responsible manner at all times. If the participant is to dress at the visitor's facility, he/she is expected to dress for the trip in a way that will bring no discredit to his/her fellow students, school, or district. While on the bus, he/she will keep hands inside the bus, say nothing to passing motorists or pedestrians, and talk and act in such a manner that will not disturb the bus driver. No food will be eaten on the bus unless the coach/sponsor has gained prior permission from the driver.

Any time students are either representing the school or accompanied by teachers or coaches, or both, such students and their coaches or sponsors shall be transported in school provided vehicles unless specific arrangements have been made with the building Principal or Activities Director at least 24 hours in advance of the activity.

Students participating in school events or school activities are not to be transported in private vehicles without the expressed, written consent of the building Principal or Activities Director. A request form for such a travel situation must be made to the building Principal or Activities Director at least 24 hours ahead of departure.

All student groups participating in school-approved activities must depart from the school grounds and return to the school grounds as normal procedure. Responsibility of the district for safety of students begins at the point of departure from the school premises and ends at such time that the students are released from the school premises after returning from the activity.

Coaches or sponsors are to remain with students at the school until all students have departed the grounds or have been picked up by parents or guardians or those designated by parents or guardians.

Sponsors or coaches may require that students travel as part of the school sponsored group. In such cases, sponsors may feel a need for the student to be a part of the group for instruction, purposes of enthusiasm, team spirit, and unity for a specific activity. The wishes of the sponsor/coach are given priority unless emergency approval has been given by the building Principal or Activities Director. Emergency situations shall be presented to the Principal or Athletic Director for approval. Students may be permitted to return from a school activity with their parents. For such a situation, approval must be made 24 hours in advance and a "PRIVATE TRANSPORTATION REQUEST FORM" must be signed on record with the office.

In all cases, students participating in school-approved activities, regardless of the means of travel to and from, will abide by school district rules and regulations concerning dress and behavior.

Students who miss school transportation will not participate in the given activity. The student will be dealt with on an individual basis by the coach/sponsor.

During all state competitions, all participants will travel by way of school transportation to and from the activity. This area was revised in the fall of 1994. Permission can now be granted for travel from state events. See the Student Handbook.

STAFF TRANSPORTATION

School vehicles will be provided for coaches and sponsors who have a responsibility and/or need to attend school-related events, including those recognized by the Board and KSHSAA. This policy includes sponsoring students and assigned, official school business.

TRANSPORTATION AND PROCUREMENT PROCEDURE

All transportation requests shall be requested through the Activities Director or Transportation Director ON THE THURSDAY PRIOR TO THE MONDAY OF THE WEEK OF THE REQUEST. All individuals riding in school vehicles will wear available seat belts.

ACKNOWLEDGEMENT OF RISK

Each athletic participant must have on file an "Acknowledgement of Risk" paper stating that he or she has been told of the possibility of injury in a particular activity.

INDIVIDUAL AREA HANDBOOKS

Each individual activity is to have its own "handbook" containing specific requirements for the activity, including training rules, lettering policies, expectations, etc. The handbooks are to be approved by the Principal before distribution, and copies must be on file with the Principal and Activities Director.

HEAD COACH'S RESPONSIBILITIES

It shall be the responsibility of the coaches and sponsors to make sure all policies and regulations of their activities, U.S.D. #466, and the KSHSAA are carried out. Eligibility and attendance must be primary concerns for youngsters to participate.

The head coach or sponsor of all SCHS activities is to coordinate, organize, and communicate the purpose of his/her program to the students, faculty, administration, staff, Board of Education, and community.

- He/she is to delegate and communicate with his/her assistants as to what is expected of them and what specific duties they will have.
- He/she is to delegate and communicate the responsibilities and expectations to the Middle School coaches in the same activity.
- He/she is to work closely with his/her assistants and other building personnel in the same activity to create goals and smooth communications.
- He/she is to work to make the other coaches feel very much a part of what is being accomplished.

- He/she is to maintain a current inventory of equipment for which he/she is responsible. He/she is to work with the Activities Director on matters of budget, transportation, and coordination of his/her program.
- He/she is to cooperate with the custodial staff and work with the Activities Director and maintenance in preparation of areas for his/her activity.
- He/she is to report competition scores to the Activities Director and all news outlets. He/she is to check the Eligibility Report every Monday morning to see if any of his/her participants are in need of special classroom help. The head coach is to make sure the student is eligible and in good standing in order to compete. He/she is to keep updated on his/her budget and IS NOT TO ORDER EQUIPMENT, UNIFORMS, OR OTHER BUDGET GOODS WITHOUT USING THE APPROPRIATE MEANS (FORM A or PURCHASE ORDER) BEFORE THE MATERIALS ARE ORDERED.
- The head coach is to travel to and return from school events on school transportation.

ASSISTANT COACH'S RESPONSIBILITIES

The assistant coach is to work closely with his/her head coach and handle his/her delegated duties. He/she is to work with the head coach on matters of communication and cooperation. He/she is to be an extension of the head coach.

The assistant coaches are to travel to and return from school events on school transportation.

FOOD ALLOWANCES

At times various booster clubs can provide extra dollars to help with feeding activity participants. When this occurs, THE MONEY IS TO BE GIVEN TO THE SCHOOL DESIGNATED FOR A PARTICULAR PURPOSE and then will be allotted to the designated group. This is in order to follow KSHSAA guidelines. For STATE competition only, students will be allowed \$8.00 per meal.

OVERNIGHT LODGING

When overnight travel is necessary, the school will provide lodging. Arrangements will be taken care of primarily by the Activities Director. Ordinarily, SCHS has set places to stay that we have used in the past. Accommodations are chosen in regard to location to site of performance and cost; several give special rates for school functions.

During check-in at motels/hotels, the coach/sponsor is to make a composite list of who is in what room for the motel's information as well as the coach's/sponsor's. Prior to departure for an event, cover the rules and expectations with the participants. After checking all rooms, be aware of any previous damage to particular rooms. Notify participants. Check with management of any possible problems. BE SEEN. UNDER NO CIRCUMSTANCES ARE STUDENTS TO BE LEFT AT A MOTEL/HOTEL UNSUPERVISED.

Settle all bills with management as arranged. Make a final check of the rooms before leaving. Show appreciation to the management for cooperation.

After the completion of any state competition, students and sponsors will leave that community. If completion time creates a traveling risk for students and sponsors, members will be allowed to spend that night at a location known only by the sponsor in charge. The team will then return home as soon as possible the next morning.

MARRIED/PREGNANT PARTICIPANTS

Once pregnancy is determined, activity participation will be allowed only with the signed approval of the participant's physician.

Married students and students who are parents will be permitted to participate in school activities including extracurricular activities.

REHEARSAL AND PRACTICE SCHEDULES

All practice schedules, rehearsals, etc., must be approved by the administration. Saturday practices (and in rare instances, Sunday practices) are discouraged and never mandatory for participants.

When there are Saturday practices, participants who cannot attend will not be punished or otherwise threatened with the loss of performing time. Wednesday night is "church night", and practices, etc., should end by 6:00 p.m. We do have some "understandings" with the local churches to allow for a minimal number of Wednesday evenings to be used, and our intent is to cooperate with the churches in return for their cooperation.

STUDENT CONFLICTS IN EXTRACURRICULAR ACTIVITIES

Individual students who participate in several extracurricular activities could end up in a situation creating a conflict of obligations. SCHS attempts to offer each individual the opportunity to be involved in a wide range of learning experiences and will therefore make every effort to not schedule events on top of each other.

Students themselves must take responsibility in avoiding continuous conflicts. **PRIORITIES MUST BE SET.** Part of the responsibility involves keeping coaches/sponsors notified. When a conflict arises, the sponsors/coaches need to work out a solution so the student does not feel he/she is in a helpless situation. If a solution cannot be worked out, the Principal and Activities Director will make the decision based on the following:

- *The relative importance of events.
- *The importance of each event to the student.
- *The relative contribution the student can make.
- *How long each event has been scheduled.
- *Talk with parents.
- *Guidelines from the KSHSAA.

Once the decision has been made and the student has followed the decision, he/she will not be penalized in any way by either faculty sponsor or coach. If it becomes obvious that a student cannot fulfill the obligation of a school activity, he/she should withdraw from that activity.

The following KSHSAA rule must be taken into consideration when solving some conflicts: Athletic events for any student who has been or is a member of a large instrumental or vocal ensemble are not approved prior to 6:00 p.m. on a school day of Regional or State Music Festivals if these ensembles are entered in the festival. This applies only on the school day; a school's music festival is scheduled for large instrumental or vocal ensembles. (Rule 28: Section 1, Article 1).

USE OF FACILITIES AND EQUIPMENT

When outside groups wish to use school facilities, they must obtain permission from the Activities Director or Principal. Church and music groups will begin the process at the BOE Office with the Superintendent. A fee may be charged to outside groups and charges will be determined by the Board of Education.

School functions have priority for use of facilities and equipment.

School equipment should never leave the building or school grounds without written permission from the building Principal and will require a sign-out agreement. Because of liability and the possibility of injuries, qualified personnel approved and appointed by U.S.D. #466 must be present while the weight room is in use. NO ONE IS TO USE THE WEIGHT ROOM ALONE.

ELIGIBILITY (Refer to the Weekly Eligibility Policy)

The rules of eligibility and attendance pertain to all district students who participate in activities governed by the KSHSAA. The Association sets minimum requirements on courses passed and ages of students. SCHS follows the guidelines mentioned in the student handbook.

SCHS STUDENT HANDBOOK

Each extracurricular participant is to become familiar and follow the various attendance policies listed in the SCHS Student Handbook.

The coaches, sponsors, and participants are also to follow the following passage in regard to 'Respect and Courtesy' and are to encourage other team members to do the same. The displaying of respect and courtesy toward teachers, school employees, visitors, and fellow students is a hallmark of a good school. Each of us, student and adult alike, should show consideration and compassion for the feelings of others.

While you may not agree with the decisions made by your teachers, or the administration, it is a sign of maturity and class to be able to express your disagreement in a respectful way. Referring to teachers or school employees by their first names is a sign of disrespect and should be avoided. Persistent rudeness, or verbal insubordination, whether expressed by the use of profanity, caustic of voice, gestures, or other manner, will result in disciplinary action for the offender. Appropriate punishment will be suited to the offense. Physical insubordination, which is placing of hands on a teacher or employee of the school, will cause the student to be expelled.

NOTICE OF DISCRIMINATION

Applicants for admission and employment, students, parents, employees, sources of referral of applicants for admission and employment and all union or professional organizations holding negotiated agreements with the district/institution are hereby notified that this district/institution does not discriminate on the basis of race, religion, color, homeless, national origin, sex, age or disability in admission or access to, or treatment or employment in its programs and activities. Any person having inquiries concerning the Scott County School's compliance with the regulations implementing Title VI, Title IX, and Americans with Disability Act of 1990 is directed to contact the coordinator who has been designated to coordinate the educational institution's efforts to comply with the regulations implementing these laws.

Specific complaints of alleged discrimination under Title IX (sex) and Section 504 (handicap) should be referred to:

620-872-7600

TITLE IX COORDINATOR

Superintendent
Board of Education
Building 704 College St.
Scott City, KS 67871

SECTION 504 COORDINATOR

Superintendent
Board of Education
Building 704 College St.
Scott City, KS 67871
620-872-7600

Title VI, Title IX, and section 504 ADA complaints may also be filed with the Regional Office for Civil Rights. Address correspondence to:

U.S. Department of Education, Region VII
Office for Civil Rights
10220 N. Executive Hills Blvd.
Kansas City, MO